

**GALAPAGOS**  
Limited Liability Company  
Generaal De Wittelaan L11 A3, 2800 Mechelen, Belgium  
VAT BE 0466.460.429 – RPR Mechelen

**EXTRAORDINARY GENERAL SHAREHOLDERS' MEETING  
TO BE HELD ON 16 MAY 2012**

**PRACTICAL PROVISIONS TO PARTICIPATE  
IN THE EXTRAORDINARY GENERAL SHAREHOLDERS' MEETING**

**IN SUMMARY:  
BY NO LATER THAN ON 10 MAY 2012:**

- 1) Provide an official bank statement of the shares held by you on **2 May 2012 at 24h00 Belgium time (the "record date")**,
- 2) Notify us that you intend to attend the EGM in Mechelen, Belgium, indicating the number of shares, and
- 3) If not attending in person, send your fully completed and signed proxies forms or forms for voting by letter for the EGM

**REGISTRATION AND PARTICIPATION**

In order to participate and vote in the Extraordinary General Shareholders' Meeting, shareholders must satisfy the **two** conditions set out in points (A) and (B), namely:

- (A) Their shares must be **registered** in their name on **2 May 2012 at 24:00h** (Belgian time) (this is the "record date").
- For *dematerialized shares*: the shares will be registered in the name of the shareholder, on the record date, in the accounts of a recognized account holder or a clearing body, without any action being required on the part of the shareholder;
  - For *registered shares*: the shares will be registered in the name of the shareholder, on the record date, in the Company's register of shareholders, without any action being required on the part of the shareholder;
  - For *bearer shares*: the shares will be registered after the shareholder has submitted his shares to a financial institution of his choice, **by no later than 2 May 2012**.
- (B) They must give **notice** of their wish to participate in the Extraordinary General Shareholders' Meeting and of the number of shares they wish to represent in the voting.

This **notification** and the **certificate proving possession of the shares** on the record date must be submitted to Galapagos by e-mail ([shareholders@glpg.com](mailto:shareholders@glpg.com)), by post (Galapagos NV, attn. Legal Department, Generaal De Wittelaan L11 A3, B-2800 Mechelen, Belgium) or by fax (+32 15 342 994), and must reach Galapagos **by no later than 10 May 2012**.

[All holders of warrants issued by the Company may attend the Extraordinary General Shareholders' Meeting though only with an advisory vote, and they are subject to the same attendance requirements as those applicable to the holders of shares in the Company's register of shareholders.]

## **PROXIES**

Shareholders who have complied with the formalities for registration and participation in the Extraordinary General Shareholders' Meeting may designate another person as their proxy by post, e-mail or fax. If you decide to be represented by a third party, you must complete and sign the proxy forms available on our website ([www.glpq.com](http://www.glpq.com)). The signed proxy forms must be submitted to Galapagos by e-mail ([shareholders@glpq.com](mailto:shareholders@glpq.com)), by post (Galapagos NV, attn. Legal Department, Generaal De Wittelaan L11 A3, B-2800 Mechelen, Belgium) or by fax (+32 15 342 994), and must reach Galapagos **by no later than 10 May 2012**.

**Proxy forms validly submitted to Galapagos for the EGM of 24 April 2012 shall remain valid for the EGM of 16 May 2012.**

## **VOTING BY LETTER**

Shareholders who have complied with the formalities for registration and participation in the Extraordinary General Shareholders' Meeting may vote by letter on matters on the agenda of the Extraordinary General Shareholders' Meeting. If you decide to vote by letter, you must complete and sign the forms for voting by letter, available on our website ([www.glpq.com](http://www.glpq.com)). The signed forms for voting by letter may be submitted to Galapagos by e-mail ([shareholders@glpq.com](mailto:shareholders@glpq.com)) or by fax (+32 15 342 994), provided however that the **original** signed forms for voting by letter must reach Galapagos by courier or by registered letter (Galapagos NV, attn. Legal Department, Generaal De Wittelaan L11 A3, B-2800 Mechelen, Belgium) **by no later than 10 May 2012**.

## **WRITTEN QUESTIONS**

Shareholders who have complied with the formalities for registration and participation in the Extraordinary General Shareholders' Meeting may submit written questions to the Directors about their report or the items on the agenda, and to the Statutory Auditor about his report. Such questions must be submitted to Galapagos by e-mail ([shareholders@glpq.com](mailto:shareholders@glpq.com)), by post (Galapagos NV, attn. Legal Department, Generaal De Wittelaan L11 A3, B-2800 Mechelen, Belgium) or by fax (+32 15 342 994), and must reach Galapagos **by no later than 10 May 2012**.

## **DOCUMENTATION AND INFORMATION**

The documents in connection with the Extraordinary General Shareholders' Meeting will be made available on Galapagos' website: [www.glpq.com](http://www.glpq.com). Hard copies of the documents can be obtained at no cost by simple request via e-mail ([shareholders@glpq.com](mailto:shareholders@glpq.com)), post (Galapagos NV, attn. Legal Department, Generaal De Wittelaan L11 A3, B-2800 Mechelen, Belgium), fax (+32 15 342 994), or telephone (+32 15 342 932). Please address any requests for more information to Galapagos' Legal Department (Phone: +32 15 342 932). Correspondence can be sent to Galapagos NV, attn. Legal Department, Generaal De Wittelaan L11 A3, B-2800 Mechelen, Belgium (Fax: +32 15 342 994; E-mail: [shareholders@glpq.com](mailto:shareholders@glpq.com)).

All persons wishing to attend the Extraordinary General Shareholders' Meeting are invited to be present at least 15 minutes prior to the scheduled start of the Meeting to ensure a smooth completion of the admission formalities.